

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

Inverclyde Integration Joint Board

Tuesday 17 March 2020 at 2pm

Present: Councillors J Clocherty, L Quinn, L Rebecchi and E Robertson, Mr S Carr, Dr D Lyons (by telephone), Mr A Cowan, Ms D McErlean, Dr H MacDonald, Dr D McCormick, Ms L Long, Ms S McAlees, Ms L Aird, Ms G Eardley, Ms D McCrone, Ms C Boyd and Mr S McLachlan.

Chair: Councillor Clocherty presided.

In attendance: Mr A Stevenson, Head of Health & Community Care, Ms J Allan, Service Manager (Older People's Services), Ms V Pollock (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services) and Ms K McCready, Corporate Policy Officer.

- | | | |
|-----------|---|-----------|
| 22 | Apologies, Substitutions and Declarations of Interest | 22 |
| | Apologies for absence was intimated on behalf of Mr H MacLeod and Ms C Elliott. | |
| | Declarations of interest were intimated as follows: | |
| | Agenda Item 9 (Hard Edges Scotland Report) – Mr S Carr. | |
| | Agenda Item 24 (Reporting by Exception – Governance of HSCP Commissioned External Organisations) – Ms C Boyd. | |
| 23 | COVID-19 Emergency | 23 |
| | Prior to the commencement of business, the Chief Officer provided an update to the Board on the work currently being undertaken across the Greater Glasgow & Clyde area and within Inverclyde in response to the COVID-19 pandemic. | |
| | Councillor Clocherty asked that the Board's appreciation be passed on to all staff at this difficult time. | |
| 24 | Minute of Meeting of Inverclyde Integration Joint Board of 28 January 2020 | 24 |
| | There was submitted the minute of the Inverclyde Integration Joint Board of 28 January 2020. | |
| | Decided: that the minute be agreed. | |
| 25 | Rolling Action List | 25 |
| | There was submitted a rolling action list of items arising from previous decisions of the Integration Joint Board. | |
| | The Chief Officer advised the Board that in light of the COVID-19 situation, only essential decision-making was currently being undertaken and accordingly, implementation of a number of actions was likely to be delayed. | |
| | Decided: that the rolling list be noted. | |

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

26 Financial Monitoring Report 2019/20 – Period to 31 December 2019, Period 9 26

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year and the detailed position as at Period 9 to 31 December 2019.

Decided:

- (1) that the current Period 11 forecast position for 2019/20 and the Period 9 detailed report contained in appendices 1 to 3 of the report be noted;
- (2) that the proposed budget realignments and virement as set out in appendix 4 be approved and that authority be granted to officers to issue revised Directions to the Council and/or Health Board as required on the basis of the revised figures set out in appendix 5;
- (3) that approval be given to the planned use of the Transformation Fund as set out in appendix 6;
- (4) that the planned use of the Integrated Care Fund and Delayed Discharge monies as set out in appendix 7 be noted;
- (5) that the current Capital position as set out in appendix 8 be noted; and
- (6) that the current Earmarked and Unearmarked Reserves position as set out in appendix 9 be noted.

27 Scottish Index of Multiple Deprivation (SIMD) 2020 27

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing a detailed analysis of the results of the SIMD 2020, (2) advising of the work which was currently being progressed in connection with this and (3) requesting the Integration Joint Board to consider its unique contribution to addressing deprivation.

During the course of discussion on this item, the role in the decision-making process of members of the community with first-hand experience of the issues involved was acknowledged and it was noted that their involvement was addressed through the locality planning arrangements which had been the subject of a report to the Alliance Board.

Decided:

- (1) that it be agreed to note the analysis which had been carried out on the SIMD 2020 and that this work was ongoing through the SIMD data group;
- (2) that it be agreed to support the Alliance Board to create a multi-agency plan; and
- (3) that it be agreed that an annual report be submitted to the Integration Joint Board on the outcomes of this work and that a joint session be arranged between the Integration Joint Board and the Alliance Board in 2020.

28 Indicative Inverclyde IJB Budget 2020/21 28

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting agreement of an indicative budget for the Inverclyde Integration Joint Board for 2020/21 in line with the Strategic Plan.

Decided:

- (1) that the report be noted;
- (2) that the confirmed funding of £52.289m from Inverclyde Council be accepted;
- (3) that the confirmed funding of £115.554m from Greater Glasgow & Clyde (GG&C) Health Board, including £23.956m for the Set Aside budget be accepted;

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

- (4) that agreement be given to net revenue budgets of £52.289m to Inverclyde Council and £115.554m, including the Set Aside budget, to NHS Greater Glasgow & Clyde and it be directed that this funding be spent in line with the Strategic Plan;
- (5) that officers be authorised to issue related Directions to the Health Board and Council;
- (6) that the proposals relating to the IJB Reserves as set out in appendix 5 be noted and approved;
- (7) that approval be given to the updated five year Financial Plan contained within the Annual Financial Statement in appendix 6;
- (8) that the ongoing work in relation to the Set Aside budget be noted; and
- (9) that on completion of the Joint Commissioning Plan for Unscheduled Care, a report be submitted to the Integration Joint Board showing the relationship between the Plan and the Set Aside budget.

29 GP Out-of-Hours Service

29

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the report on GP Out-of-Hours Service resilience which had been submitted to the NHS GG&C Board on 25 February 2020 for discussion.

(Dr MacDonald entered the meeting during consideration of this item of business).

Ms Susan Manion, Interim Chief Officer, GP Out-of-Hours was present by telephone for this item.

The Integration Joint Board discussed the change to the service model as set out in the paper to the Health Board and the concerns which had been expressed regarding the implications for local residents as a result of the decision to withdraw temporarily the GP Out-of-Hours

Decided:

- (1) that the decision of Greater Glasgow & Clyde Health Board on 25 February 2020 in relation to GP Out-of-Hours provision within Inverclyde be noted; and
- (2) that it be noted that the Health Board had agreed for a report to be submitted to the September meeting of the Integration Joint Board on the Equality Impact Assessment undertaken following the Health Board's decision, together with the implications in terms of equity of access.

Dr MacDonald left the meeting at this juncture.

30 Inverclyde Integration Joint Board Audit Committee Membership

30

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting the agreement for the appointment of a voting member of the Integration Joint Board (IJB) to the IJB Audit Committee.

Decided:

- (1) that the resignation of Councillor Lynne Quinn as a voting member of the IJB Audit Committee be noted; and
- (2) that it be agreed to appoint Councillor Luciano Rebecchi to serve on the IJB Audit Committee.

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

Mr Carr left the meeting at this juncture.

31 Inverclyde Alcohol and Drug Recovery Development Update 31

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an update on the progress of the Inverclyde Alcohol and Drug Partnership recovery development workstream and (2) requesting the use of underspends to develop further local recovery communities. (Mr Carr returned to the meeting during consideration of this item of business).

Decided:

- (1) that agreement be given for recruitment to a recovery post for 12 months to support the establishment of a recovery approach, including commissioned services within Inverclyde, and to support the development of recovery concepts within communities;
- (2) that agreement be given to the approach to commission four tests of change, as outlined in the report, to test the model and to learn from the tests; and
- (3) that it be agreed to allocate £825,000 across three years from the Transformation Fund to support the development of a commissioned community recovery hub, if no confirmation of future funding from the Scottish Government to Inverclyde Alcohol and Drug Partnership was received.

32 Hard Edges Scotland Report 32

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) informing the Integration Joint Board of the main findings of the Hard Edges Scotland report (2) setting out the key messages from recent Inverclyde events and (3) requesting the Board to approve funding for two care navigator posts.

Mr Carr declared a financial interest in this item as he had been commissioned as an independent contractor by IHub at Health Improvement Scotland to research and report on (1) a national and local data review of adults who faced severe and multiple disadvantage and (2) a national and local review of housing-related delayed discharges. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision-making process.

It was clarified in relation to the financial implications within the report, that of the £100,000 allocated from the Transformation Fund, £81,600 was for the cost of the posts with the remainder being used to support the activities of the care navigators.

Decided:

- (1) that the Hard Edges Scotland report be noted; and
- (2) that approval be given for funding for the appointment of two care navigators as set out in the report and that it be agreed that an evaluation report be submitted to the Integration Joint Board later in 2020.

33 Continuing Care 33

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the work being progressed to reduce the pressures associated with the provision of continuing care whilst ensuring corporate parenting duties were fulfilled in respect of young people's rights to continuing care.

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

Decided:

- (1) that approval be given to the costs associated with the provision of continuing care as set out in paragraph 6.1 of the report;
- (2) that the adaptations to each of the children's houses to increase the number of bedrooms from six to seven be endorsed; and
- (3) that the development of hybrid core and cluster accommodation linked to residential services be endorsed.

34 Tailored Moving and Handling Solutions**34**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) advising the Integration Joint Board of the initial outcomes of an IHub funded project and (2) proposing a "spend to save" model for changing practice around complex moving, handling and care solutions.

(Mr Cowan left the meeting during consideration of this item of business).

Decided:

- (1) that agreement be given to implement the roll-out of tailored moving and handling solutions beyond the project timeline; and
- (2) that agreement be given to support the funding of one WTE I Grade Occupational Therapist (for 18 months initially) to sustain the focus of the work and drive it forward and also to share capacity to support reviews around moving and handling.

35 Inspection of Children's Residential Care Homes**35**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the outcome of the Care Inspectorate inspection of The View and Kylemore Children's Residential Care Homes.

The report advised that in respect of Kylemore Children's Residential Care Home, grades of 6 (excellent) had been received for both quality indicators, How Well Do We Support Children and Young People's Wellbeing? and How Well is our Care and Support Planned? In relation to The View Children's Residential Care Home, grades of 5 (very good) had been received for the same quality indicators.

(Mr Cowan returned to the meeting during consideration of this item of business).

Decided:

- (1) that the outcome of the inspections of The View and Kylemore Children's Residential Care Homes be noted; and
- (2) that the Board's congratulations be extended to all those involved in the service provision.

36 Update on Significant Case Review**36**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the actions taken to initiate the Significant Case Review in respect of Ms Margaret Fleming, deceased.

Decided:

- (1) that the formal commencement of the Significant Case Review in respect of the death of Ms Margaret Fleming, chaired by Professor Jean MacLellan OBE be noted; and
- (2) that it be noted that the outcome of the Significant Case Review would be reported to the Council's Health & Social Care Committee in public and to the Integration Joint Board as soon as practicable.

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

37 Non-Voting Membership of the Integration Joint Board – Change to Named Proxy 37

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of a change to the named proxy for the service user representative, Mr Hamish McLeod.

Decided: that it be noted that Ms Margaret Moyes had been confirmed as the proxy member for Mr Hamish McLeod for meetings of the Integration Joint Board.

38 Minute of Meeting of the Inverclyde Integration Joint Board (IJB) Audit Committee of 28 January 2020 38

There was submitted the minute of the Inverclyde Integration Joint Board (IJB) Audit Committee of 28 January 2020.

Mr Alan Cowan, Chair of the IJB Audit Committee, provided a brief feedback on the main issues discussed at the Committee held earlier in the day. These were:

Internal Audit Progress Report

The regular progress report had been presented and it was noted in particular that new statutory guidance had been received in relation to IJB Directions, with a revised date of 30 June having been set for the update of the policy, including issues identified in the previous audit review.

Internal Audit Annual Plan 2020 – 21

Mr Cowan confirmed for the Board that the report had given assurance regarding the systematic audit approach which matched audit activity with the risk register. Two advisory reviews would be undertaken by Internal Audit in 2020-21 including (1) IJB Directions and (2) the risk management process.

The Committee had also asked for a report to be submitted to its September meeting on the criteria used to define the various categories of reserves with further detailed information being provided in respect of smoothing and earmarked reserves. Future detailed reports covering the other types of reserves would be provided as required.

External Audit Annual Audit Plan 2019/20

The 2019/20 Plan had been noted. The annual report to the IJB and Controller of Audit for the financial year ended 31 March 2020 was due for submission to the IJB Audit Committee in September.

Decided:

- (1) that the minute of the Inverclyde Integration Joint Board Audit Committee of 28 January 2020 be noted; and
- (2) that the feedback provided by the Chair in respect of the meeting of the IJB Audit held earlier in the day be noted.

39 Immunisations and Screening Report 39

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the position of Inverclyde Health & Social Care Partnership in relation to the uptake of immunisations, vaccinations and the national cancer screening programme.

Decided:

- (1) that the data contained within the report to measure uptake in respect of immunisations, vaccinations and key screening programmes be noted; and
- (2) that a report be submitted to the Integration Joint Board on the work being carried out locally to increase both immunisations and screenings uptake by people with a learning disability.

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

40 ADRS CORRA Project – New Pathways for Service Users 40

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the progress to date with regard to the Inverclyde Alcohol and Drug Partnership's successful bid to the Scottish Government's CORRA Challenge Fund to support activities which tackle problem alcohol and drug use in Scotland.

Decided: that the progress to date and actions being taken with regard to the CORRA-funded New Pathways for Service Users Project be noted.

41 Chief Officer's Report 41

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a number of activities undertaken across the Inverclyde HSCP.

The Board was advised that the Adult Protection Inspection was not being progressed at the present time due to the COVID-19 situation.

Decided: that the report be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
IJB Risk Register	6
Review of Health & Social Care Out-of-Hours Services	1
Inverclyde HSCP Alcohol and Drug Service Redesign Workforce	1
Learning Disability Redesign – Preferred Site for New LD Community Hub	6, 8 and 9
Reporting by Exception – Governance of HSCP Commissioned External Organisations	6 and 9
Social Care Case Management – Mini Competition	1

42 IJB Risk Register 42

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the IJB Risk Register as agreed by the IJB Audit Committee in January 2020.

Decided: that the report be noted.

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

- 43 Review of Health & Social Care Out-of-Hours Services 43**
- There was submitted a replacement report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update in relation to the review of the Out-of-Hours District Nursing, Technology Enabled Care and Home Care services.
- Decided:** that the outcome of the review be noted and approval be given to the new posts required within an integrated service as detailed in paragraph 3.1 of the report.
- Councillor Robertson and Mr McLachlan left the meeting at this juncture.
- 44 Inverclyde HSCP Alcohol and Drug Service Redesign Workforce 44**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an update on the progress of the Inverclyde HSCP Review of Alcohol and Drug Services and (2) seeking approval to proceed with the workforce plan.
- Decided:**
- (1) that the progress made in terms of the review of the HSCP Alcohol and Drug Service be noted; and
- (2) that agreement be given to the proposed workforce plan being progressed in line with both NHS and Council HR organisational review procedures.
- 45 Learning Disability Redesign – Preferred Site for New LD Community Hub 45**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the conclusion of the site investigation works undertaken relative to two potential sites for the new Learning Disability (LD) Community Hub
- Decided:**
- (1) that the work undertaken by officers to identify two potential sites for the new LD Community Hub be noted; and
- (2) that it be noted that the former Hector McNeil Baths site was the preferred site for the new LD Community Hub.
- 46 Reporting by Exception – Governance of HSCP Commissioned External Organisations 46**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned social care services.
- Ms Boyd declared a non-financial interest in this item as a Director of Inverclyde Carers' Centre. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision-making process.
- Decided:**
- (1) that the governance report for the period 23 November 2019 to 24 January 2020 be noted; and

INVERCLYDE INTEGRATION JOINT BOARD – 17 MARCH 2020

(2) that Members acknowledge that officers regard the control mechanisms in place through the governance meetings and Managing Poorly Performing Services Guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

47 Social Care Case Management – Mini Competition**47**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) updating the Integration Joint Board on the proposal to move forward with replacing the current Social Care Case Management Solution (SWIFT) and (2) seeking approval for a portion of the proposed Capital funding of £243,000 being paid for by the Board through the Transformation Fund.

Decided: that support be given to the replacement of the current Social Work Information System subject to the Council approving Capital funding of £600,000 and that agreement be given to the provision of £243,000 from the Transformation Fund.

48 Future Meeting Arrangements**48**

In light of the ongoing COVID-19 crisis, it was agreed to review the arrangements for future meetings at an appropriate time, it being noted that the Chief Officer would utilise her delegated powers as set out in the Scheme of Delegation to officers, in consultation with the Chair and Vice Chair, to deal with matters of an urgent nature.